



2008-09 Verification Worksheet Independent

Federal Student Aid Programs

Your application was selected for review in a process called "Verification." In this process, your school must compare information from your application with signed copies of your (and your spouse's, if married) 2007 federal tax forms, and/or other 2007 financial documents. Federal regulations say we have the right and responsibility to require this information before awarding Federal aid. If there are differences between your application and your other documents, corrections may need to be submitted to the Department of Education. Please answer carefully and completely. **Incomplete information will be returned to you and delay processing!**

A. Student Information

Last Name	First Name	M.I.	W# or Social Security Number
Address (include apt. #)			Date of birth
City	State	Zip Code	Phone Number (including area code)

B. Family Information

List the people in your household. **You may only include:**

- yourself and your spouse, if married;
- your children, if you will provide more than half of their financial support from July 1, 2008, through June 30, 2009; and
- other people who live with you and receive more than half their financial support from you and who will continue to live with you and receive more than half of their support from you through June 30, 2009.

Write the names of only those household members meeting definition above. *You may not include roommates.* Then indicate the name of the college for any household member who will be attending college at least half time in a degree or certificate program between July 1, 2008 and June 30, 2009. If you need more space, attach a separate page.

Full Name	Age	Relationship	Name of College
		Self	Chabot Community College

C. Tax Filer Status

TAX FILERS – If you and/or your spouse filed 2007 federal taxes, you must submit a signed copy of 2007 Federal Income Tax returns. Acceptable tax documents include 2007 IRS Forms 1040, 1040A, 1040EZ, tax transcript, a tax return from Puerto Rico or a foreign country. *We cannot accept IRS Form 8453 as it does not provide sufficient information for verification.* If you had to amend your taxes, you must provide copies of both the original tax document as well as the amendment. **All documentation must be signed. Do not provide us with any originals. Please turn page over; you must complete the back of this form in its entirety.**

NON-TAX FILERS – See page 6 of 2007 1040 instructions or contact the IRS to determine if you are required to file federal taxes.

- By checking this box, I certify that** I and, if married, my spouse did not and am/are not required by the IRS to file a 2007 Federal Income Tax Return.

What were your main sources of financial support during the past year? **Please check all that apply.**

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Income from work* | <input type="checkbox"/> Savings* | <input type="checkbox"/> Child Support/Alimony* | <input type="checkbox"/> Assistance from friends or relatives* |
| <input type="checkbox"/> Legal Settlement* | <input type="checkbox"/> Unemployment* | | |
| <input type="checkbox"/> Student Financial Aid | <input type="checkbox"/> WIC | <input type="checkbox"/> Subsidized Housing | <input type="checkbox"/> Food Stamps |
| <input type="checkbox"/> Other _____ | (*include amounts from these items on Worksheets A or B on page 2) | | |

Please turn page over; you must complete the back of this form in its entirety.

D. Untaxed and Other Sources of Income

If you or your spouse did not file and are not required to file a 2007 Federal income tax return, but had earned income, list below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available.)

Name of Employer	Student Amount	Spouse Amount

Please complete all sections and items below, and **submit copies of 2007 federal tax forms if you have not already done so.**
Student/Spouse Documentation of benefits, including denial or ineligibility for benefits, may be requested after review of the information you provide.

	Worksheet A - untaxed income
\$	Earned income credit from IRS Form 1040 (66a); 1040A (40a); 1040EZ (8a). (2007 federal taxes)
\$	Additional child tax credit from IRS Form 1040 (68); 1040A (41). (2007 federal taxes)
\$	Welfare benefits or public assistance, including Temporary Assistance for Needy Families (TANF). Do not include food stamps or subsidized housing. (Documentation of total 2007 benefits received)
\$	Social Security benefits received that were not taxed (such as SSI). (2007 year end statement of benefits received)
= \$	Total A – answer must be provided (may not leave items blank) — if no items in Worksheet A apply to you (and your spouse), enter zeros, and total to the left. Documentation (in bold) may be requested.
	Worksheet B - untaxed income
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including but not limited to, amounts reported on W2 form in boxes 12a-d, codes D, E, F, G, H, and S. (2007 W2 forms, other statements of payment)
\$	IRA deductions and payments to self-employed SEP, SIMPLE, Keogh or other qualified plans from IRS Form 1040 (lines 28+32), or 1040A (17) (2007 federal taxes)
\$	Child support received for all children. Do not include foster care or adoption payments.
\$	Tax exempt interest income from IRS Form 1040 (8b) or 1040A (8b). (2007 federal taxes)
\$	Foreign income exclusion from IRS Form 2555 -line 45 or 2555EZ -line 18
\$	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). <u>Exclude rollovers.</u> (2007 federal taxes)
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A- lines (12a minus 12b). <u>Exclude rollovers.</u> If negative, enter a zero here. (2007 federal taxes)
\$	Credit for federal tax on special fuels from IRS Form 4136 -line 17 (non-farmers only)
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)
\$	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and / or VA Educational Work-Study allowances.
\$	Any other untaxed income or benefit not reported elsewhere on Worksheets A and B, such as worker's compensation, disability , untaxed portions of railroad retirement benefits, or Black Lung benefits. <i>Tax filers only: report combat pay not included in AGI (FAFSA question 35 and 79).</i> Do not include student aid, WIA educational benefits, combat pay if you are not a tax filer, nor benefits from flexible spending arrangements (cafeteria, medical, childcare plans). (2007 end of year statement of benefit(s) received)
\$	Cash received, or any money paid on your behalf (i.e. bills paid for you), not reported elsewhere on this form.
= \$	Total B – answer must be provided (may not leave items blank) — if no items in Worksheet B apply to you (and your spouse), enter zeros, and total to the left. Documentation (in bold) may be requested.
	Worksheet C - income exclusions
\$	Education credits - Hope/Lifetime Learning tax credits from IRS 1040 (49) or 1040A (31) (2007 federal taxes)
\$	Child support paid because of divorce or separation. Do not include support for children in your (or your parents') household as reported on your FAFSA application.
\$	Taxable earnings from federal Work-Study or other need-based work program; only may include here if included as income on your 2007 taxes. (2007 federal taxes)
\$	Student grant, scholarship, fellowship, or assistantship aid, including Ameri-Corps awards, as reported to the IRS in your adjusted gross income. (2007 federal taxes and school's end of year statement of qualifying amounts/1098)
= \$	Total C – answer must be provided (may not leave items blank) — if no items in Worksheet C apply to you (and your spouse), enter zeros, and total to the left. Documentation (in bold) may be requested.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, prosecuted for fraud, sentenced to jail, and/or face other charges, and will have to repay any financial aid funds you receive.

By signing this worksheet, I (we) certify that all information reported to qualify for student financial aid is complete and correct, and I (we) attached all documentation as required to this statement.

Student Signature _____

Date _____

Spouse Signature (optional) _____

Date _____

Pursuant to the Americans with Disabilities Act, if you require this information in alternative format or have special needs, please contact the Financial Aid Office or DSRC for assistance.