

**REQUEST FOR AA / AS DEGREE OR CERTIFICATE
Chabot College**

NAME Last First Middle

ADDRESS Street

City, State, Zip

STUDENT ID NUMBER (REQUIRED)

- I attended Chabot College from ____ / ____ to ____ / ____
- I plan to complete / have completed all my requirements:
FALL / SPRING / SUMMER Year _____

FOR AA / AS DEGREE CANDIDATES, AA / AS degree evaluations will only be completed if you have:

- Completed at least 30 units and one semester at Chabot College.
- Submitted official transcripts from all other colleges and universities attended. Please list all colleges and universities attended below:

School Name	Attendance Dates
_____	From ____ / ____ To ____ / ____
_____	From ____ / ____ To ____ / ____
_____	From ____ / ____ To ____ / ____

(If you need additional space, please see reverse side.)

CLEARLY PRINT YOUR NAME AS YOU WANT IT TO APPEAR ON YOUR DIPLOMA / CERTIFICATE:

First Middle Last

UNCLEAR PRINTING WILL PRODUCE A MISSPELLED NAME. REPRINT CHARGE IS \$20.00.

PLEASE CONSULT THE CHABOT COLLEGE CATALOG FOR NAME OF DEGREE MAJORS AND CERTIFICATE TITLES.

(**CHECK ONLY ONE.** You will need to submit a separate request for each degree / certificate that you are planning to complete.)

- Associate in Arts Major: _____
(For Liberal Arts Major, list **OPTION** I, II, or III, and **EMPHASIS** 1, 2, 3, or 4.)
- Associate in Science Major: _____
- Certificate of Proficiency Title: _____
- Certificate of Achievement Title: _____
- Certificate Title: _____

PLEASE READ THE FOLLOWING BEFORE SIGNING:

- If the address you listed above is different than the address on file with Chabot College, complete a Personal Data Change form.
- All evaluations are done in writing.
- Please allow **8 to 12 weeks** for a response.
- All holds must be cleared before any evaluation can be completed.
- If you do not complete the requirements in the current academic year, you must reapply.

Student Signature: _____

Date: _____